

PURCHASE ORDER

Supplier: ALC GLASS AND ALUMINUM TRADING For the account of: Ana Fe Laguna Cabaguig	P.O. # <u>023-06-098</u> Date: June 26, 2023
Address: #2721 South Avenue Brgy. Olympia, Makati City	Mode of Procurement: Small Value Procurement 53.9
TIN: 445-771-272-00000 Bank: Eastwest Bank - Mandaluyong Account No.: 200050163929 Branch	
Telephone: 8834-8921 / 8834-8039 Email: alc@aluminumglassmarketing.com.ph	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/in 30 days upon receipt of PO
Date of Delivery:	Payment Term: w/in 30 days upon final inspection & acceptance (Bank to bank)

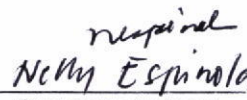
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>Supply of Labor and Materials for the Repair of Overhead Door Closer in OSG Building located at the following areas:</p> <p>I. 7th Floor - Araneta Division Scope of Work : 1. Mobilization. 2. Replacement of Overhead Door Closer; 3. Adjustment and Alignment of Glass Door; 4. Demobilization, Site Cleaning, and Hauling of Waste, if applicable.</p> <p>II. 4th Floor - Ordoñez Division Scope of Work : 1. Mobilization. 2. Replacement of Overhead Door Closer; 3. Adjustment and Alignment; 4. Demobilization, Site Cleaning, and Hauling of Waste, if applicable.</p> <p>III. 2nd Floor -Canopy Space Area Scope of Work : 1. Mobilization. 2. Adjustment and Alignment of Glass Door; 3. Demobilization, Site Cleaning, and Hauling of Waste, if applicable.</p> <p>Note: All materials, tools, and equipment will be provided by the supplier. Warranty: 3 Months Warranty for Workmanship Other Requirements: The Contractor has one (1) day (preferably Saturdays, Sundays, and Holidays) to complete the scope of work or shall be done after office hours only (during working days). Note: All supplier will be allowed to deviate from the requirements of this Purchase Order, PR and attached RFQ provided that said deviations will be equal or greater than those stipulated. Furthermore, any and all deviations should be listed and explained in detail within their proposal under a separate and dedicated provision.</p>	1	Php 15,800.00 VAT INCLUSIVE	Php 15,800.00

Total Amount in Words: **Fifteen Thousand Eight Hundred Pesos Only** **Php 15,800.00**

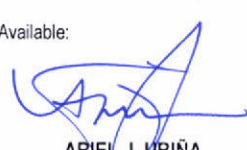
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) or one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

Conforme: 
 (Signature over printed name)
NELLY ESPINOLA
 (Date)
JUL 20 2023

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
ARIEL J. UBIÑA
 Chief Accountant

ALOS: 02-10/101-2023-07-394
 Amount: ₱ 15,800.00